**SERVICE CATALOGUE**

*&*

**CREDENTIALS DOSSIER**

# Weapons & Ammunition Management Domain Expertise

*Custom Information Management Systems · Capacity Building · Regional Analytics*

*Prepared by*

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**PART ONE · SERVICE CATALOGUE · PART TWO · CREDENTIALS DOSSIER**

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PART ONE

# Service Catalogue

# Foreword

This catalogue presents five service packages designed for national authorities, security forces, regional bodies, humanitarian organisations, and donor-funded programmes operating across West and Central Africa. Each package addresses a specific institutional need and is grounded in nine years of field-tested experience across the Sahel, Lake Chad Basin, and Central African contexts.

The packages are intentionally complementary. A single client may need only one. Many will benefit from two or three working in sequence — for example, a WAM System Assessment (S1) followed by a Training-of-Trainers Programme (S3), then sustained through a Retainer Advisory (S5). Pricing for combined engagements is discounted; see the engagement model on the closing page of Part One.

## How to read this catalogue

Each of the five package pages follows the same structure: a one-line summary, the objective stated as the outcome the buyer receives, the concrete deliverables, the methodology phased step by step, an indicative price range and duration, and reference engagements drawn from prior work.

All prices are indicative and expressed in USD. Final pricing depends on scope of work, number of sites, language of delivery, travel logistics, and required reporting depth. A formal quotation will be issued in writing within five working days of receipt of a complete terms-of-reference document.

> **A note on proprietary platforms**
>
> This catalogue does not include the deployment of proprietary systems such as ArmsTracker, MIDAS, WAPIS, or CABIS. Those platforms are owned and licensed by their issuing organisations (CAVR, IOM, INTERPOL/ECOWAS) and can only be deployed under their mandate. Operational experience with all four platforms forms part of the firm's expertise base, demonstrated in the Credentials Dossier in Part Two, but they are not service offerings.

All services are delivered in French and in English, with full bilingual documentation.

## S1 WAM System Assessment, Design and Implementation Support

*Build or strengthen a national weapons and ammunition management system aligned to international standards.*

### OBJECTIVE

Equip your institution with a documented, standards-aligned weapons and ammunition management system that your team can run autonomously — covering policy, processes, data, and reporting — within six to ten weeks. The deliverable is platform-agnostic: it works with any tool you currently use or may adopt later.

### WHAT YOU RECEIVE

- Diagnostic assessment report covering current WAM practices, gaps against ATT and IATG standards, and prioritised recommendations.
- Tailored system design: data architecture, entity relationships, workflows, reporting templates, and SOPs covering the full WAM lifecycle (intake, marking, storage, transfer, destruction, reporting).
- Twelve standard operating procedures aligned to ATT, IATG, and ECOWAS Convention requirements, in French and English.
- Bilingual training package for institutional users: facilitator guide, slide deck, and assessment materials for a three-to-five-day workshop.
- Implementation roadmap with milestones, ownership, and a recommended monitoring framework for the first twelve months.

### OUR METHOD

**Phase 1.** Inception and stakeholder mapping. Two-week scoping engagement to confirm objectives, identify all institutional stakeholders, and agree on assessment protocols.

**Phase 2.** Field assessment. On-site review of current WAM practices across selected facilities, structured interviews with operational and command-level staff, document analysis, and gap mapping against international standards.

**Phase 3.** Design workshop. Co-design session with institutional leads to validate the proposed system architecture, ensuring it fits the institution’s actual operating reality.

**Phase 4.** Documentation and SOP drafting. Production of all SOPs, data templates, reporting formats, and the training package, in both languages.

**Phase 5.** Pilot training and handover. Delivery of the first ToT session to designated institutional trainers, followed by formal handover with a written implementation roadmap.

| Duration | Indicative price (USD) | Primary buyers |
|---|---|---|
| 6 to 10 weeks | 25,000 – 60,000 | Defence ministries, armed forces, national police, gendarmerie, ECOWAS, AU PSO partners |

### REFERENCE EXPERIENCE

- ArmsTracker rollout across multiple national security agencies in West and Central Africa under CAVR mandate (2025–present).
- WAM data framework alignment to ATT and international reporting standards as Regional Information Management Specialist with MAG/CAVR (2022–2025).
- Regional WAM data accountability and stockpile information systems work across the Sahel and Lake Chad Basin.

**S2**

## Custom IM System Development for Organisational Operations

*Replace spreadsheet patchworks with a coherent information management system the organisation fully owns.*

### OBJECTIVE

Replace the patchwork of spreadsheets, email chains, WhatsApp groups, and disconnected tools that currently support your daily operations with a coherent custom information management system covering stakeholder mapping, project pipelines, field team coordination, beneficiary tracking, and reporting workflows. Built on open tools your team owns at handover — with no vendor lock-in.

### WHAT YOU RECEIVE

- Operational needs assessment: workflows, pain points, data flows, user roles, and reporting obligations mapped across the organisation.
- System architecture document covering data model, user roles, integration points, security model, and hosting recommendations.
- Configured operational platform built on open tools (KoBoToolbox or ODK for field collection, Airtable or NocoDB for relational management, Metabase for dashboards, QGIS for spatial layers, a secure file repository).
- Modules tailored to the engagement: stakeholder and partner activities mapping, project tracking, beneficiary management, M&E workflow, field reporting, document repository.
- Bilingual user manual and administrator guide. Training delivered on-site to designated focal points. Six months of remote support included.

### OUR METHOD

**Phase 1.** Operational discovery. Two-week immersion to map current workflows, interview users at all levels, identify hidden coordination costs, and quantify reporting burden.

**Phase 2.** Architecture design. Production of a detailed system architecture, validated through a co-design workshop with institutional leads to ensure fit with real operational practice.

**Phase 3.** Build and configuration. Iterative configuration of the platform with weekly review checkpoints, allowing the client to test and refine before full deployment.

**Phase 4.** Pilot deployment. Roll-out to a single team or unit first, capturing feedback and refining before extending to the full organisation.

**Phase 5.** Full handover. Delivery of all documentation, training of administrators and end users, and a formal handover ceremony marking institutional ownership of the system.

| Duration | Indicative price (USD) | Primary buyers |
|---|---|---|
| 3 to 6 months | 30,000 – 90,000 | International NGOs, regional programmes, ministry departments, donor-funded projects, civil society networks |

### REFERENCE EXPERIENCE

- Directory and Information Management System (DIMS) rollout for government and civil society in the Lake Chad region with iMMAP Inc., standardising data processes for humanitarian coordination.
- Operational Management Information Systems (OMIS) management at MAG/CAVR, supporting regional capacity for mine action and security responses across multiple countries.
- Stakeholder mapping and information coordination work supporting humanitarian-security nexus operations in the Lake Chad Basin.

S3

## Security Sector Training-of-Trainers Programme

*Build sustainable internal training capacity within national security agencies in French and English.*

### OBJECTIVE

Build a cohort of qualified institutional trainers, capable of delivering high-quality WAM, IM, or data-system training to their own colleagues without external support. The programme leaves your institution with certified trainers, a complete bilingual training package, and a measurable improvement in technical capacity — not a one-off workshop.

### WHAT YOU RECEIVE

- Training needs assessment covering current capacity gaps, learner profiles, and institutional learning objectives.
- Custom training curriculum designed to institutional context: modules, learning outcomes, assessment criteria, in French and English.
- Full bilingual training package: facilitator guides, slide decks, exercises, scenario-based case studies, and learner workbooks.
- Five to fifteen days of on-site training delivery to the trainer cohort, including supervised practice sessions.
- Certification of qualified trainers, post-training capacity audit, and a six-month follow-up review.

### OUR METHOD

**Phase 1.** Needs assessment. Survey of institutional learning needs, interviews with operational staff and command, definition of measurable learning outcomes.

**Phase 2.** Curriculum design. Custom curriculum drafted to institutional context, validated by institutional leads, finalised in both languages.

**Phase 3.** Pre-delivery preparation. Production of all training materials in French and English, scenario design, assessment instruments, and logistical preparation.

**Phase 4.** Delivery. Five to fifteen days of intensive training with daily formative assessment, end-of-course summative assessment, and supervised practice teaching by trainee trainers.

**Phase 5.** Certification and follow-up. Award of certification to qualified trainers, capacity audit at month three, and follow-up review at month six.

| Duration | Indicative price (USD) | Primary buyers |
|---|---|---|
| 5 to 15 days of delivery (with 4–6 weeks of preparation) | 15,000 – 50,000 | National police, gendarmerie, armed forces, border agencies, donor security-sector programmes |

**REFERENCE EXPERIENCE**

- Over 100 staff and national security partners trained across West and Central Africa under MAG/CAVR mandate (2022–2025).
- Interagency training of law enforcement and justice personnel in compliance with INTERPOL and ECOWAS standards as WAPIS and CABIS Systems Manager at the National Police of Niger (2014–2017).
- Border agency training on data security and cross-border information sharing protocols as IOM MIDAS Focal Point (2019–2021).

## S4 Regional Analytics and Reporting

*Decision-grade analytical reports on regional security and arms trends, drawn from open-source data and field network.*

### OBJECTIVE

Provide your organisation with decision-grade analytical reports on regional security trends, weapons flows, stockpile dynamics, and the humanitarian-security nexus across the Sahel and Lake Chad Basin. Available as one-off commissioned reports or as a recurring quarterly subscription.

### WHAT YOU RECEIVE

- Custom analytical report on a defined topic: 12 to 30 pages depending on scope.
- Executive summary of three to five key findings with policy and operational implications, designed for decision-makers.
- Maps and visualisations produced in QGIS or ArcGIS, with reproducible methodology documented in an analytical appendix.
- Where applicable, a confidential field-network annex with insights from regional contacts (delivered separately and accessible only to named recipients).
- Optional executive briefing presentation, delivered remotely or on-site, to walk leadership through findings.

### OUR METHOD

**Phase 1.** Scoping. Joint definition of the analytical question, geographic scope, time horizon, and evidence sources. Confirmed in a written scoping note.

**Phase 2.** Data collection. Open-source intelligence gathering, structured query of available datasets, targeted consultation with regional contacts, and field validation where required.

**Phase 3.** Analysis. Spatial, temporal, and thematic analysis using QGIS, ArcGIS, and standard analytical frameworks. Triangulation across sources before any finding is reported.

**Phase 4.** Drafting. Production of the report following a standard structure: executive summary, methodology, findings, recommendations, annexes. Bilingual delivery available.

**Phase 5.** Delivery and briefing. Final report delivered with optional in-person or remote executive briefing for leadership.

| Duration | Indicative price (USD) | Primary buyers |
|---|---|---|
| 4 to 8 weeks per report · Quarterly subscription available | One-off: 3,000 – 8,000 · Annual subscription (4 reports + briefings): 12,000 – 25,000 | Donors, embassies, ECOWAS, AU, UN agencies, INGOs, research institutions |

**REFERENCE EXPERIENCE**

- Strategic regional analysis as West Africa CAVR Representative, providing data oversight for national security agencies across West and Central Africa.
- Quantitative research using ArcGIS to enhance data collection and analysis on regional conflict dynamics and mine action with MAG/CAVR.
- Cross-border data analysis on migration flows for national authorities under IOM MIDAS framework.

## S5 Retainer Advisory

*Continuous strategic advisory and on-call senior expertise for major programmes — for a predictable monthly fee.*

### OBJECTIVE

Provide your programme or institution with continuous access to senior WAM and IM expertise on a predictable monthly fee, covering strategic advisory, technical review, peer-reviewing deliverables, supporting your team's decisions, and acting as an external sounding board. Designed for programmes that need regular expert input but do not require a full-time position.

### WHAT YOU RECEIVE

- Monthly strategy call (90 minutes) with the programme lead, with structured agenda and written follow-up.
- Up to fifteen days of availability per month for technical review, document drafting, peer review, and ad hoc advisory.
- Quarterly written progress note covering programme posture, identified risks, and forward-looking recommendations.
- Priority response to ad hoc questions within 24 working hours by email or phone.
- Two on-site visits per year (or more, by arrangement) for in-person review and stakeholder meetings.

### OUR METHOD

**Phase 1.** Inception. Two-week onboarding to absorb programme context, stakeholder map, history, and current strategic posture.

**Phase 2.** Operating rhythm. Monthly strategy call, weekly availability windows, quarterly written notes, ad hoc on-call response.

**Phase 3.** Quarterly review. Joint review of value delivered, recalibration of priorities, and adjustment of the engagement scope as needed.

**Phase 4.** Renewal or transition. Annual review with formal renewal, scope adjustment, or planned transition.

| Duration | Indicative price (USD) | Primary buyers |
|---|---|---|
| Minimum 6 months · Renewable annually | Monthly retainer: 2,500 – 6,000 | Multi-year donor programmes, ministries running long-cycle reform, regional bodies |

**REFERENCE EXPERIENCE**

- Senior advisory role as Regional Information Management Specialist supporting MAG/CAVR programmes across multiple countries (2022–2025).
- Strategic regional analysis and ICT specialist function for CAVR West Africa portfolio (2025–present).
- Senior technical advisor function during MIDAS deployment with IOM, supporting country-level migration authorities (2019–2021).

# Engagement model, contracting, payment

## How to engage

Every engagement begins with a no-cost scoping conversation — by phone, video call, or in person. Following that, a formal written quotation is issued within five working days of receipt of a complete terms-of-reference document. The quotation is binding for thirty days and itemises scope, deliverables, timeline, daily rates, and total fee.

## Combined-package discount

Clients commissioning two or more packages in a single contract receive a discount of 10 percent on the combined fee. Clients commissioning three or more packages receive 15 percent. The discount is applied automatically and shown clearly in the quotation.

## Payment terms

- Mobilisation payment: 30 percent of the total fee due within ten working days of contract signature. Work commences upon receipt.
- Milestone payments: 40 percent at agreed mid-engagement milestone or end of month two, whichever is sooner.
- Final payment: 30 percent on acceptance of final deliverables.
- Subscription products (S4 quarterly brief): annual fee paid in full at start, or quarterly in advance.
- Retainer (S5): monthly invoicing in advance, payable within fifteen days of invoice.

## Languages, travel, and confidentiality

All services are delivered in French and English. Travel costs are billed at cost against receipts and require prior client approval over a defined per diem. All engagements are covered by a mutual non-disclosure agreement; client data is handled in line with the institution’s own data protection requirements and never shared with third parties.

## Currency and payment channels

Quotations are issued in USD by default; EUR and West African CFA franc (XOF) available on request. Payment by international bank transfer or via established UN procurement channels. Bank details and full payment instructions are provided with each invoice.

**PART TWO**

# Credentials Dossier

# Firm profile

This is an independent regional services firm based in Niamey, Niger, supporting national authorities, security forces, regional bodies, humanitarian organisations, and donor-funded programmes across West and Central Africa. The firm operates at the intersection of weapons and ammunition management, custom information management systems, capacity building, and regional security analytics.

## Specialisms

- Weapons and ammunition management (WAM): assessment, system design, SOPs, standards alignment to ATT and IATG.
- Custom information management systems for organisational operations: stakeholder mapping, project tracking, M&E, field coordination, beneficiary management.
- Bilingual security-sector training-of-trainers programmes for national institutions.
- Regional analytical reports on security, arms flows, and the humanitarian-security nexus.
- Senior advisory and retainer support to multi-year programmes.

## Geographic reach

Direct field experience in: Niger, Mali, Burkina Faso, Nigeria, Cameroon, Chad, and the Central African Republic. Network and stakeholder relationships across the broader ECOWAS region and selected Central African contexts.

## Languages of delivery

All services delivered in French and English, with full bilingual documentation. Working knowledge of Hausa for community-level engagement in northern Nigeria, southern Niger, and parts of Burkina Faso.

## Standards alignment

All work is aligned to relevant international standards: the Arms Trade Treaty (ATT), the International Ammunition Technical Guidelines (IATG), the ECOWAS Convention on Small Arms and Light Weapons, INTERPOL law-enforcement information standards, and UN information management protocols including those of OCHA, IASC, and the UN Department of Peace Operations.

# Key personnel

## Chaibou Oumarou · Founder and Senior Specialist

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Chaibou Oumarou is a senior information management and weapons and ammunition management specialist with over nine years of experience across humanitarian, security, and conflict settings in West and Central Africa. He has led the rollout of regional security platforms, built operational information management systems for humanitarian coordination, and trained more than one hundred national security and humanitarian partners. His work spans national defence, police, gendarmerie, border management, mine action, migration, and humanitarian coordination contexts.

He combines deep technical expertise — across the WAM domain and four major regional platforms (ArmsTracker, MIDAS, WAPIS, CABIS) — with the operational experience of building tailored systems from the ground up (DIMS, OMIS) and the field-hardened credibility of a UN peacekeeping mission deployment in the Central African Republic.

### Areas of expertise

- Weapons and ammunition management: regional lead-level experience for WAM data accountability and stockpile information systems across the Sahel and Lake Chad Basin.
- Custom information management system design: from operational needs assessment through full deployment and handover.
- Capacity building and training-of-trainers: instructional design, technical curriculum development, certification frameworks.
- Regional security analytics: ArcGIS-based and open-source analytical work on conflict, migration, and arms flows.
- Stakeholder coordination across government, security, civil society, UN, and donor partners in fragile and high-pressure environments.

### Education

- Bachelor’s in Computer Science and Information Technology, Islamic University of Niger.
- Associate Degree in Corporate Communication, ONECS Niger.
- Police Academy Training, National Police Academy of Niger.

### Languages

French (native, professional working proficiency for all delivery). English (fluent, professional working proficiency for all delivery). Hausa (working knowledge for community-level engagement).

# Past projects

Selected past engagements presented in reverse chronological order. Each entry follows a standard format: client and role, period, scope, outcome, reference availability.

## West Africa Representative and ICT Specialist · CAVR

*July 2025 — present · Regional*

**Scope.** Lead the rollout of a regional WAM platform across national security agencies in West and Central Africa. Design and deliver capacity-building workshops for security sector institutions to ensure sustainability and operational autonomy. Ensure WAM data frameworks are technically aligned with UN and international standards.

**Outcome.** Active regional rollout supporting multiple national security agencies with high-fidelity WAM data reporting and standards alignment. Strengthened regional capacity for data-driven security analysis.

**Reference.** Available on request.

## Regional Information Management Specialist · Mines Advisory Group (MAG) / CAVR

*September 2022 — June 2025 · West and Central Africa*

**Scope.** Managed Operational Management Information Systems (OMIS) to strengthen regional capacity for mine action and security responses. Trained over 100 staff and national partners. Used ArcGIS to enhance data collection and analysis on regional conflict dynamics and mine action.

**Outcome.** Significantly strengthened regional capacity for data-driven humanitarian response and security analysis. Established a trained cohort of more than 100 national partners across multiple countries.

**Reference.** Available on request.

## Information Management Officer · iMMAP Inc.

*August 2021 — July 2022 · Lake Chad Basin*

**Scope.** Facilitated the rollout of the Directory and Information Management System (DIMS) for government and civil society. Standardised data processes to improve humanitarian coordination across the Lake Chad region.

**Outcome.** Improved coordination of humanitarian information among government and civil society stakeholders across the Lake Chad Basin. Standardised data processes adopted by partner organisations.

**Reference.** Available on request.

## MIDAS Focal Point · International Organization for Migration (IOM)

*September 2019 — August 2021 · Niger*

**Scope.** Led the customisation of the Migration Information and Data Analysis System (MIDAS) platform. Analysed cross-border data to support national migration authorities. Built technical capacity within border agencies through tailored training on data security and cross-border information sharing.

**Outcome.** Operational MIDAS platform tailored to national migration authority requirements. Border agency staff trained and capable of independent platform operation.

**Reference.** Available on request.

## ICT Specialist · MINUSCA, United Nations

*June 2017 — July 2018 · Central African Republic*

**Scope.** Provided critical information solutions and support within a high-pressure UN peacekeeping mission environment. Field data operations across the mission area.

**Outcome.** Reliable information services delivered in a complex multi-national peacekeeping mission context. Field data operations maintained continuity through operational pressure.

**Reference.** Available on request.

## WAPIS and CABIS Systems Manager · National Police of Niger

*January 2014 — June 2017 · Niger*

**Scope.** Coordinated the deployment of the West African Police Information System (WAPIS) and the Criminal Automated Biometric Information System (CABIS) for the National Police of Niger. Led technical and functional training for law enforcement and justice personnel in compliance with INTERPOL and ECOWAS standards.

**Outcome.** Operational WAPIS and CABIS deployment for the National Police of Niger. Cohort of trained law enforcement and justice personnel compliant with INTERPOL and ECOWAS standards.

**Reference.** Available on request.

# Systems and platforms expertise matrix

Direct hands-on experience with the platforms and tools listed below, including deployment, customisation, training, and operational management as relevant to each.

| Platform / tool | Years | Domain | Mandate / context |
|---|---|---|---|
| ArmsTracker | 1+ | WAM | Under CAVR mandate — regional rollout |
| MIDAS | 2+ | Migration / border management | Under IOM mandate — national focal point role |
| WAPIS | 3+ | Police information / law enforcement | Under INTERPOL / ECOWAS mandate |
| CABIS | 3+ | Biometric / criminal records | Under INTERPOL mandate |
| DIMS | 1+ | Humanitarian coordination | Built / rolled out with iMMAP Inc. |
| OMIS | 3+ | Mine action / security operations | Managed at MAG / CAVR |
| ArcGIS / QGIS | 9+ | Spatial analytics | Used across all roles for analysis and reporting |
| KoBoToolbox / ODK | 5+ | Mobile data collection (open-source) | Used in custom IM system design |
| Power BI / Metabase | 4+ | Dashboards and reporting | Used in custom IM system design |

**Note.** *Operational experience with proprietary platforms (ArmsTracker, MIDAS, WAPIS, CABIS) is held under their issuing organisations' mandates. These platforms are not part of this firm's independent service offerings; they are listed here to demonstrate domain expertise that informs the firm's WAM and IM advisory services.*

# Training portfolio

A summary of training delivered across the major engagements over the past nine years.

| | |
|---|---|
| **Total personnel trained** | 100+ |
| **Languages of delivery** | French and English (full bilingual capability) |
| **Beneficiary institutions** | National police, gendarmerie, armed forces, border agencies, ministries, civil society organisations, UN partners, INGOs |
| **Domains covered** | WAM, mine action, border management, migration data, biometric and police information systems, humanitarian information coordination, GIS and spatial analytics |
| **Standards aligned to** | ATT, IATG, ECOWAS Convention, INTERPOL standards, UN IM protocols |
| **Geographic coverage** | Niger, Mali, Burkina Faso, Nigeria, Cameroon, Chad, Central African Republic |

## Selected training engagements

- Capacity-building workshops on WAM data accountability and stockpile information systems for national security agencies under CAVR mandate (2025–present).
- Regional training of 100+ staff and national partners on operational management information systems for mine action and security at MAG/CAVR (2022–2025).
- Information management training for government and civil society stakeholders in the Lake Chad region with iMMAP Inc. (2021–2022).
- Border agency capacity building on data security and cross-border information sharing protocols at IOM (2019–2021).
- Interagency technical and functional training of law enforcement and justice personnel on WAPIS and CABIS, in line with INTERPOL and ECOWAS standards, at the National Police of Niger (2014–2017).

# References

Named professional references are available on request, with prior agreement of the named individual. References can be provided from each of the major engagements covering the past nine years — across CAVR, MAG, iMMAP Inc., IOM, MINUSCA, and the National Police of Niger.

To request a reference, please write to chaibou.oumarou@hotmail.com indicating the engagement context for which the reference is required. References will be provided within five working days, with the named individual's confirmed agreement.

> **Confidentiality**
>
> All client engagements are treated as confidential. Reference contacts will only be shared after the prospective client has confirmed serious commercial interest, and only with the prior written agreement of the named referee. Past project details listed in this dossier have been redacted of any client-confidential information; specific commercial details (project values, internal stakeholder names, sensitive operational information) are not included.

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*End of document.*

*Niamey · April 2026*